



Nutley Police Department Block Party Guidelines

The Township of Nutley is a friendly community that has long supported the tradition of neighborhoods hosting annual block parties. For purposes of this discussion, a block party is defined as an outdoor public party hosted by the residents of a town block. Although there may be one or two residents serving as coordinators, a party is considered a block party only when it is hosted by the residents of the block. It is important to keep this distinction in mind as a private party does not constitute a block party, even if all the residents of the block are invited.

When planning a block party, please keep in mind that it is mandatory to adhere to the following guidelines:

- The coordinator(s) are responsible for notifying, in writing, all residents living on the block of the date and time of the block party at least three weeks before the scheduled date.
- The residents of the block where the block party is planned to take place must secure written approval from the Town to close a street to vehicular traffic by completing a Block Party Application at <https://www.nutleynj.org/forms-licenses-and-permits#blockparty> and submitting it to the Chief of Police for approval at least 2 weeks prior to the Block Party.
- Each block may be approved for street closure once a year.
- Barricades will be delivered and picked up by the Department of Public Works as per the dates indicated on the Block Party Application.
- The street needs to be passible for emergency vehicles at all times. Therefore, there are no blow up structures allowed and all tables and chairs must be set up on one side of the street.
- If alcohol is being served, it shall only be served on private property and no one under 21 may be served
- No open flames are allowed in the street as per Ordinance 1771. All fire pits and BBQ's must be on private property.
- All activity on the public roadway must be terminated by 10:00 pm and road opened.
- When a request for a block party is approved, please remember that any applicable laws and town ordinances such as those with regard to amplified music, the leashing of dogs, no markings in the street, etc., remain in effect.
- In case of inclement weather or unforeseen circumstance, please be sure to include a "rain date".
- *All participants of the block party must adhere to Governor Murphy's Executive Order Number 104 regarding Social Distancing and Crowd Limitations.*
- Again, the Township of Nutley supports the block party tradition and makes every effort to approve the residents' request to host a block party. However, there may be certain conditions, circumstances, schedule conflicts, or locations that prohibits approval. The Nutley Police Department may order the party ended and the street opened should the above rules be violated, should a safety hazard be recognized, or in the event the party becomes unruly.
- The Chief of Police reserves the right to deny Block Party Applications based upon location/road conditions, previous complaints and violations.



Township of Nutley

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BLOCK PARTY APPLICATION

Name of Applicant: _____

Address of Applicant: _____

Phone #: _____

Date of Party: _____

Rain Date: _____

e-mail Address: _____

Location of Party: _____

Start: _____

Finish: _____ (must end by 10:00 pm)

Will alcoholic beverages be served? _____

If yes, they shall be served on private property and no one under legal age may be served.

Who will erect and take down the barricades that the Department of Public Works will provide to you?

Name: _____

Phone: _____

Address: _____

Date Barricades Delivered: _____

Date Barricades Picked Up: _____

THE APPLICANT UNDERSTANDS THAT ALL PARTICIPANTS OF THE BLOCK PARTY MUST ADHERE TO GOVERNOR MURPHY'S EXECUTIVE ORDER NUMBER 104 REGARDING SOCIAL DISTANCING AND CROWD LIMITATIONS.

THE APPLICANT ALSO UNDERSTANDS THAT IN THE EVENT OF AN EMERGENCY WITHIN THE BARRICADED AREA (BLOCK PARTY), EMERGENCY VEHICLES WILL HAVE IMMEDIATE ACCESS TO THE LOCATION OF THE EMERGENCY. THE APPLICANT FURTHER AGREES THAT ONLY ONE SIDE OF THE STREET WILL BE USED FOR TABLES AND CHAIRS TO PROVIDE ACCESS FOR EMERGENCY VEHICLES.

APPROVED: _____

DENIED: _____

CHIEF OF POLICE: _____

Thomas Strumolo